



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT DEGREE COLLEGE, DHARMANAGAR
Name of the head of the Institution		Dr. Sambhunath Rakshit & Dr. Dilip Sarkar
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03822220387
Mobile no.		9436452819
Registered Email		gdcdmr@rediffmail.com
Alternate Email		iqac.gdc.dmr@gmail.com
Address		South Hurua ,Dharmanagar, North Tripura, Pin-799253
City/Town		Dharmanagar
State/UT		Tripura
Pincode		799253

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Suvadip Paul
Phone no/Alternate Phone no.	03822220387
Mobile no.	9862124412
Registered Email	iqac.gdc.dmr@gmail.com
Alternate Email	gdcdmr@rediffmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.ggcdharmanagar.in/upload_files/news/news_1542120957.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.ggcdharmanagar.in/upload_files/academic_calendar/academic_cal_1542553661.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	2.79	2016	19-Feb-2016	18-Feb-2021

6. Date of Establishment of IQAC	02-Jul-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

National seminar on Reaching the Unreached through Science and Technology	10-Apr-2018 2	40
Organized 3-Days Workshop on Information Technology and Digital Services	07-Mar-2018 3	35
Internal Green Audit	01-Mar-2018 20	3
Students Feedback (On line /off line) & Students Satisfactory Survey(SSS)	01-Mar-2018 22	780
Organized 7-Days Workshop on Skill Development on IT and IQAC with NSS unit	08-Feb-2018 7	120
Survey on Illiteracy at South- east Hurua G/P	04-Feb-2018 3	200
Sensitization programme for students on Students Satisfactory Survey(SSS)	27-Dec-2017 1	250
Internal Academic Audit	01-Sep-2017 26	3
Awareness programme on different provision of Civil Rights Act and SC & ST prevention of Atrocities Act	05-Aug-2017 1	100
Induction Programme for 1st semester students	03-Aug-2017 1	800
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government Degree College, Dharmanagar	RUSA CLF	Central Government	2017 365	8876272
Government Degree College, Dharmanagar	Under different heads Excluding salary	State Government	2017 365	3289419
Government Degree College, Dharmanagar	National Seminar	ISCA	2017 2	300000
Government Degree College, Dharmanagar	Yoga Day Celebration By Dept of Physical	ISCA	2018 1	5590

	Education			
Government Degree College, Dharmanagar	Seminar on Disaster Management	ISCA	2018 1	5150
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
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Upload latest notification of formation of IQAC	View File
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10. Number of IQAC meetings held during the year :	4
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The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
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Upload the minutes of meeting and action taken report	View File
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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC Worked extensively towards academic excellence which resulted into better performance of students in university exams and also had university rankers in various semesters. All the departments are encouraged to conduct seminars, workshops, conferences etc. One national seminar on "Reaching the Unreached through Science and Technology" conducted during this academic year (20172018). Cleanliness drive and monitoring of plantation programme in the college campus. Initiatives to organize workshop on Information Technology and Digital Services skill development. Initiatives taken towards construction of new canteen building and boundary wall of the college campus.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Introducing more ICT-enabled teaching in most of the subjects.	Many teachers of different departments have been using ICT tools in their regular classes.
Sensitization programme for students to ecological and environmental issues & plantation and cleanliness programme with NSS in the college campus.	Organized Rally on "Save Environment" and Swacha Bharat Save Environment on 09.06.2018 by NCC and NSS unit of the college as per instruction given by

	Directorate of Higher Education. Celebrate "Vanomahotsav" by planting trees in the college campus on 10.06.2018.
Internal Green Audit	Internal Green Audit done and Report submitted
Organize 7-Days Workshop on Skill Development on IT and Communication with NSS unit	IQAC and NSS unit of the college organized 7-Days Workshop on Skill Development during 8th to 14th February, 2018.
Conducting Students Satisfactory Survey (SSS)	Students Satisfactory Survey (SSS) done and analyzed from 1st to 22nd Mar. 2018.
Collection and Analysis of feedback from students and parents	Collected feedback from students, and, analyzed the data and subsequently recommended a few steps to improve overall teaching learning process of the college from 1st to 22nd Mar. 2018.
Conducting Internal Academic Audit 2017-18	Conducted Academic Audit and submitted final report during 1st to 26th Sept. 2017 .
Proposed 3-Days Workshop on "Information Technology and Digital Services".	Organized 3-Days Workshop on "Information Technology and Digital Services" (including Digital payments PFMS and Filing of online Income Tax Return) for Teaching and Non-Teaching staff of the college during 7th to 9th March, 2018.
Proposal for construction of boundary wall around the new college campus.	Proposal for construction of boundary wall around the college campus has been sent to the Directorate of Higher Education.
Proposal for Construction of new canteen building in the college premises.	Proposal for Construction of new canteen building in the college premises has been sent to the Superintendent of Engineer, Dharmanagar ,Tripura, North by the Principal of the College with a request of Plan of Building and Budget Estimate.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2017
Date of Submission	30-Sep-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Process of admission such as notification, merit list of the selected candidates maintaining reservation norms of the State Government, waiting list of the same and date of admission are displayed in the college website. Entire admission process is maintained by indigenously built software by one of the faculty member of the college. Similarly, it has been used for conducting all sorts of examination activities such as seat planning, preparation of invigilation duty chart, student's attendance sheet, top sheet preparation and other relevant activities. Internal marks scored by the students of different sessional examinations sent through online mode to the controller of examinations, Tripura University. A user friendly software based college library management system (LMS) i.e., GDesire has been using by the college library. All books and journals are regularly updated in LMS and details are recorded. Also the users are mapped with their barcode pasted ID card by the software. The college is also connected with online eGovernance system of Govt. of Tripura for financial disbursement using Human Resource Management System (HRMS) software. Online verification of eligible students for various stipends/ scholarships sponsored by central Govt. and state Govt. have been done by stipend section of the college and disbursed accordingly. Student and faculty related information is uploaded through AISHE link on the website. All types of relevant information regarding college are uploaded on the college website. Online students' and parents' feedback, faculty feedback and students satisfactory survey are being done through online mode.</p>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government Degree College, Dharmanagar is affiliated to Tripura University and follows the curricula/syllabi designed and prescribed by the Tripura University. The curricula was last developed and adopted by the affiliating university which came into effect from the academic session 2014-15 onwards in CBCS pattern. The college offers General for 17 courses and Major (Honours) for 15 courses in B.A., B.Sc. and B. Com. Under these two programmes, the college provides (a) General programme for 2400 marks in six semesters consisting 400 marks in each semester. The General programme includes 3 elective subjects (carry 100 marks in each paper from each subject) in each semester up to (1-5) semester along with compulsory/optional foundation papers. In 6th semester general course a student have to appear in one project paper along with three papers of soft skills. (b) Major programme for 2600 marks consist of 800 marks in any honours subject and remaining 1800 marks for elective subjects, foundation papers and soft skill courses. It includes one honours paper, two elective papers and one foundation paper (carry 100 marks in each paper) up to (1-4) semester. In 5th semester each student must go through two honours papers two elective papers and one foundation paper. In 6th semester hons a student have to appear in two papers of hons subject, one project paper and two papers from soft skills. The college devote its full effort for effective delivery of this curriculum and follows various mechanism viz (i) Preparation of Academic Calendar and Class Routine at the beginning of academic session (ii) Regular meeting held for IQAC, Academic Committee and HODs (iii) Faculty members prepare their semester lesson plan according to the topics assigned to them and submit to their HOD/in-charge. (iv) The faculties are used both the conventional and ICT based teaching-learning aids to deliver their lessons. (v) Seminars, Inter-College Faculty Exchange Programme and Special Talks by experts are also arranged. Internal test are conducted after completion of each topic and assignments are given to the students after completion of each unit of the syllabus. (vi) Remedial and extra classes are also conducted for the slow learners. Every department published their departmental wall magazine every year. (vii) The Central library of the college remains open during college hours with sufficient books; students are encouraged to visit the library on a regular basis for reading and borrowing books. Departmental libraries are also available for the students. (viii) Induction programme of 1st semester students is organized every year. (ix) Feedback from students and parents collected regularly. (x) Training programme for Teachers is conducted regularly. (xi) Internal Academic Audit are also conducted. The detailed record of the classes and assessments are maintained by all departments. Training, Induction programme and Invited lecture programmes are documented. In every Teachers' Council's meeting the Principal and Academic Committee evaluate the result of every term-end examination and after receiving an adequate feedback from all concerns, decision is being taken unanimously regarding the future improvement of academic performance of the stakeholders.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	00	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	General and Major	Nil
BCom	General and Major	Nil
BSc	General and Major	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	1. The students of 6thSemester undertake compulsory project on their honours/general course subject to meet the requirements of Tripura University Syllabus. Some of the departments undertook field based projects.	24
BSc	1. The students of 6thSemester undertake compulsory project on their honours/general course subject to meet the requirements of Tripura University Syllabus. Some of the departments undertook field based projects.	52
BCom	1. The students of 6thSemester undertake compulsory project on their honours/general course subject to meet	82

the requirements of Tripura University Syllabus. Some of the departments undertook field based projects.

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Govt. Degree College, Dharmanagar offer various courses like B.Sc., B.Com. and B.A (General and Major) at undergraduate level. Presently 3506 students are studying in the college. The IQAC of the college has continuously been working on quality improvement and the betterment of student's learning experiences. In order to analyze the lagging areas of the college and scope for further improvement, feedback from various stakeholders have been received. This report focuses on the feedback of the 6th semester Students. An effort was made to receive feedback from maximum students of the college. For this purpose, a manual feedback form was prepared and provided to the students. As many as 780 responses have been received from the students. In order to arrive to comprehensive results, useful statistical tools have been used. For effective presentation, various types of graphs have been used. After collecting the duly filled-in feedback form, it was analysed by the IQAC with the help the department of IT. Then the generalised result was being framed along with the suggestion measures. Thereafter, it was placed to the principal for taking necessary initiatives in this regards for the enhancement of the quality of the college. Accordingly different steps were taken to follow-up the overall development of the initiatives. Based on the students feedback efforts were taken to make the teaching-learning process more students-centric. On the basis of Students Feedback Report, decision has been taken to mentoring slow learners students, effective use of network browsing centre, procurement of more reference books for library, construction of canteen building. Accordingly HODs were requested to find out slow learners students and monitor them and to give a list of reference books which will be purchased from RUSA fund. Canteen building will be constructed from RUSA fund with the help of PWD.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Botany Major	30	54	18
BSc	Zoology Major	25	38	24
BA	Political	80	156	80

	Science Major			
BA	History Major	50	72	50
BA	Education Major	60	208	60
BA	Philosophy Major	60	117	21
BA	Economics Major	30	17	9
BA	Sanskrit Major	40	65	40
BA	English Major)	70	155	50
BA	Bengali Major	70	180	70
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	3506	Nil	48	Nil	48

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
48	24	22	8	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is an important part of our teaching learning process. The college has adopted the personal mentoring system for effective student support measure. At the beginning of the academic year an induction programme is being organized. The head of the institution/IQAC encourage the faculty members to support and mentor students as when required. In most of the departments each mentor deals two groups (one for Honours Course and the other for General Course) about 10-15 students in each group for mentoring throughout the academic year. The main activities of the mentors are: i) Maintaining regular attendance and punctuality of the students ii) Identifying and monitoring slow learners iii) Following students' Grievances and finding the remedies iv) Monitoring co-curricular achievements of the students v) Counseling the students regarding their higher studies and career opportunities. The college has Career Counseling and Placement Cell consists of Students from various departments. The cell organize campus interview for recruitment of final semester and outgoing students inviting various job providers from semi-government and private organizations. vi) Giving mental support to solve their academic and personal problems and to reduce stress. Contact with parents (if necessary) regarding academic irregularities, negative behavioral changes and detrimental activities etc. The head of the institution meets with all HODs/in-charges frequently regarding mentorship. Moreover, the science departments encourage their students to appear in JAM exam to get admission in Master Degree and

also guide students for the same.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3506	48	1:73

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
44	24	20	Nil	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Sri Basu Kumar Debnath	Associate Professor	"Best Teacher Award" On Teachers' Day Awarded by His Excellency Governor of Tripura Govt. of Tripura
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	TDP/TDPH	SIXTH SEM	21/06/2018	07/03/2018
BSc	TDP/TDPH	SIXTH SEM	21/06/2018	07/03/2018
BA	TDP/TDPH	SIXTH SEM	21/06/2018	07/03/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

? The dates and syllabus of Sessional examinations are declared well ahead of the final exam dates so that the students can prepare themselves well. ? Thorough discussions on syllabus are made unit wise in the classroom during the session and doubts confusions regarding any topics as well as syllabus of examinations are discussed in the class room. ? Evaluated answer scripts are shown to each student to find out their weakness and necessary lessons are given to rectify the weakness for betterment in future. ? Just after declaration of result of internal assessment, the lesson plans for the next internal session are discussed among the students. ? Special emphasis is being given for underperformed/ slow learners students, so that they can upgrade themselves. ? Students are encouraged to participate in quiz and other competitions in the college. Pattern of Multiple Choice Questions, Short Type Questions and Broad Type questions on each chapter are discussed regularly in the class. ? ? Extra classes are taken for solving earlier years' universities

final exam questions. Assignments are also given students on regular basis. ? Students learn how to prepare a project paper on a specific topic which is included in their 6th semester syllabus. They have to give presentation on the topic and face viva -voce of their project before examiners as well as fellow students. ? Not only theory but also in practical classes the students' performance on the activities like regulation preparation and on timely signing of laboratory note books are observed and maintained.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares the Academic Calendar and it is displayed in the college Notice Board and uploaded on the college Website. It includes tentative schedule for internal evaluation process and end semester examination. It also includes holidays, major vacations, and date of commencement of classes. It also includes various programmes like, Freshers welcome/ Induction programme, Saraswati Puja, Yuba Divas, 26th January, Matri Bhasa Divas, Independence Day, College Foundation Day, Annual Sports and all Government Holidays etc. The academic calendar maintains a balance between academic activities and examinations schedule.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.gdcdharmanagar.in/upload_files/news/news_1630654478.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
TDPH	BSc	CHEMISTRY (H)	11	11	100
TDPH	BCom	B.Com (H)	14	9	64.20
TDPH	BA	POLITICAL SCIENCE (H)	47	41	87.20
TDPH	BA	EDUCATION (H)	38	35	92.1
TDPH	BA	PHILOSOPHY (H)	24	20	83.30
TDPH	BA	HISTORY (H)	20	18	90
TDPH	BA	ECONOMICS (H)	5	5	100
TDPH	BA	SANSKRIT (H)	29	24	82.70
TDPH	BA	ENGLISH (H)	46	42	91.30
TDPH	BA	BENGALI (H)	39	36	92.30

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

http://www.gdcdharmanagar.in/upload_files/news/news_1630377965.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	National University of Education Planning Administration, MHRD, GOI, New Delhi	0.4	0.4
Minor Projects	730	UGC-NERO	3.21	0.9

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nil	00

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	000	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	CHEMISTRY	3	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ECONOMICS	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
1. A new cadmium(II) complex with bridging dithiolate ligand: Synthesis, crystal structure and antifungal activity study	Suman Adhikari	J. Mol. Struct.	2017	10	Govt. Degree College, Dharmanagar	6
Mixed-ligand complexes of zinc(II) with 1,1-dicyanoethylene-2,2-dithiolate and N-donor ligands: A combined experimental and theoretical study	Suman Adhikari	J. Mol. Struct.	2018	7	Govt. Degree College, Dharmanagar	4
Design, synthesis and molecular recognition properties of pyridine-based heterobis	Suman Adhikari	J. Indian Chem. Soc	2017	4	Govt. Degree College, Dharmanagar	3

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
A new cadmium(II) complex with bridging dithiolate ligand: Synthesis, crystal structure and antifungal activity study	Suman Adhikari	J. Mol. Struct.	2017	5	6	Govt. Degree College, Dharmanagar
Design, synthesis and molecular recognition properties of pyridine-based heterobisamide receptors	Suman Adhikari	J. Indian Chem. Soc	2017	5	3	Govt. Degree College, Dharmanagar
Mixed-ligand complexes of zinc(II) with 1,1-dicyanoethylene-2,2-dithiolate and N-donor ligands: A combined experimental and theoretical study	Suman Adhikari	J. Mol. Struct.	2018	5	4	Govt. Degree College, Dharmanagar

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	Nil	30	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Attended Rehearsal Pared for Independence Day from 30th Jul', 2017 at BBI Ground, Dharmanagar	DIRECTOR GENERAL NCC	1	25
National Dewarming Day on 8th August, 2019	GDC Dharmanagar, NCC Unit	2	35
Celebration of NCC Day on 26 Nov 2017	Organized by GDC Dharmanagar	35	50
Swachha Bharat Abhiyan 25th Sept 2017	Organized by GDC Dharmanagar	3	50
Rally on Save Environment on 5th June 2018	Directorate of Higher Education	1	10
Ayushman Bharat Scheme	Government of India	1	20
World Blood Donation Day	NSS Unit of GDC, DMR At College Complex	2	100
Voluntary Blood Donation- 24.03.2018	NSS Unit of GDC, DMR At Town Hall	1	50
Vanamahotsav Programme- 06.07.2017	NSS Unit of GDC, DMR At College Complex	15	150
Workshop on Skill Development 7 Days from 8th Feb to 14th Feb, 2018	IQAC NSS Unit of GDC, DMR At College Complex	5	120
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Know Yourself	NSS Unit GDC,DMR	Blood Group Identification	1	80
AIDS/HIV Free country	NSS Unit GDC,DMR	Debate Quiz Competition on AIDS/HIV On 04.12.2017	2	150
Swachha Bharat (6 Days Package Programme)	NSS Unit GDC,DMR	Awarness Programme	2	95
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	Null	Null	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
15.68	15.68

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Nil
Laboratories	Nil
Seminar Halls	Nil
Classrooms with LCD facilities	Nil
Seminar halls with ICT facilities	Nil
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Nil
Value of the equipment purchased during the year (rs. in lakhs)	Nil
Others	Nil
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
G-Desire LMS	Partially	2.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	27171	2025537	130	26378	27301	2051915
Reference Books	6700	278159	84	20388	6784	298547
e-Books	Nil	Nil	12	1200	12	1200
Journals	Nil	Nil	Nil	Nil	Nil	Nil
e-Journals	Nil	Nil	12	1200	12	1200
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	20	1300	5	500	25	1800
Library Automation	Nil	Nil	1	23000	1	23000
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Null
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	95	2	1	2	1	1	18	50	0
Added	0	0	0	0	0	0	0	0	0
Total	95	2	1	2	1	1	18	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	00

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
23.5	23.5	65	65

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The infrastructure of the institution is well-maintained so that students and faculty can draw maximum benefit out of them. The infrastructure facilities of the college such as classrooms, laboratories, library, outdoor and indoor game facilities, canteen, gymnasium etc. are available for students those who are admitted in the college. The class rooms including boards and furniture etc. are utilized regularly by the students and some time these are also made available for other governmental organization for conducting various Exams like TBJEE, State TET Exam . Conference Hall and Audio Visual room are available for college programs as well as other government programme. A good number of CCTV cameras have been installed to monitor the infrastructures of the college. For the utilization of funds, the Principal constitutes different Committees for monitoring effective and efficient use of available financial resources namely UGC Committee, RUSA committee, Development Committee and Lower Purchase Committee. The College obtains funds primarily from State Government Grants, UGC, RUSA, North Eastern Council (NEC), Department of Science and Technology. Library: The college library subscribes various journals related to different subjects. Some of the online resources like INFLIBNET are also subscribed by the college and the library is computerized using D-LMS Software. Staff Members

and Students can access the Library facilities and can borrow books. There is a library committee to look after the overall maintenance of library and purchase of books. Laboratory: The College has Lab facility for the Science Commerce Stream Students. The maintenance of the laboratory is managed by the Laboratory Assistant and Group D Staff under the supervision of the HODs. The College also has a Computer lab for all students under the supervision of HOD of IT .Classrooms: The class rooms including boards, furniture, projector etc. are utilized regularly by the teachers and this are also available for other courses under IGNOU Study Center and Tripura University Distance Education Study center. Sports: The department of Physical Education regularly conducted different sports events for the students and staff also. The college has Badminton Court, Volleyball Court, Cricket Ground and Indoor game like Table tennis, carom, chess which are available for students and staff. The College has gymnasium and health center under the supervision of HOD of Department of Physical Education.

http://www.gdcdharmanagar.in/upload_files/news/news_1630654898.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	LIG	120	500
Financial Support from Other Sources			
a) National	Ishan Uday	59	54000
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal mentoring to weaker students	20/11/2017	45	Department of Education
Personal academic counseling	07/09/2017	30	Department of Education
Counseling programme for the fresher's	24/07/2017	54	Department of Education
Personal Counselling of the Slow learners	18/05/2019	18	Department of Economics
Mentoring (6th Semester)	25/04/2018	5	Department of Economics
Soft Skill Development	03/11/2017	88	Department of Economics
Personal Counselling of the Slow learners	08/09/2017	27	Department of Economics

General Conditioning Programme	17/07/2017	20	Department of Physical Education and Sports
Fitness and Gym Classes	19/07/2017	20	Department of Physical Education and Sports
Yoga and Meditation Classes	18/07/2017	20	Department of Physical Education and Sports
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	CIS (College Initiative Scheme) /Supervised by Dept. of Economics	Nil	31	1	4
Nil	CIS (College Initiative Scheme) /Supervised by Dept. of English	Nil	10	2	1
Nil	CIS (College Initiative Scheme) /Supervised by Dept. of Chemistry	4	Nil	2	6
Nil	(College Initiative Scheme) /Supervised by Dept. of Mathematics	2	Nil	2	2
Nil	(College Initiative Scheme) /Supervised by Dept. Of Commerce	Nil	Nil	2	Nil
Nil	CIS (College	22	2	15	Nil

Initiative Scheme)

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Aviation, Hospitality and Management, JET Wings Business School	20	5	Govt. of Tripura	Nil	11

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	6	B.A (H)	Bengali	T.U	M. A
2017	10	B.A (H)	Bengali	B.U/T.U/A.U/. WBUTTEPA	B.Ed
2017	1	B.Sc(H)	Botany	Tripura Univ.	M.Sc. (Botany)
Nil	3	B.Sc(H)	Chemistry	T.U.	M.Sc.
Nil	6	B.Sc(H)	chemistry	TU/AU/WBUTTEPA	B.Ed
Nil	6	BA(H)	History	AU/WBUTTEPA	B.Ed
Nil	7	BA(H)	English	AU/WBUTTEPA	B.Ed
Nil	3	BA(H)	Economics	CTE(K)/AU/WBUTTEPA	B.Ed
Nil	5	BA(H)	Education	Assam University	B.Ed
Nil	5	BA(H)	Education	T.U.	M.A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	12
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Foundation, cultural competitions	College Level	60
Matri Bhasha Diwas	College Level	50
Teachers Day	College Level	300
Fresher's Welcome	College Level	600
Scavenger Hunt Contest	College Level	40
Treasure Hunt Contest	College Level	50
Study Excursion	College Level	40
International Day of Yoga	College Level	80
National Sports Day	College Level	110
Annual Sports Day	College Level	100
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	East Zone Inter University	National	Nill	Nill	1713000599	Susmita Malakar
2017	All India Inter University	National	Nill	Nill	1513011142	Sebika Mahishya Das
2017	Represented Tripura/Inter-state Cricket Championship	National	Nill	Nill	1513011107	Tumpa Das
2017	51st Senior Kho- Kho Championship	National	Nill	Nill	1712004829	Paplu Nath
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A formation of Students' Union Council (SUC) in the college was done through proper election procedure and guidelines issued by Director of Higher Education , Govt. Of Tripura in every year. The Students' Union Council (SUC) election was held on September, 2017. The SUC has performed and organized various academic and administrative activities inside the college campus as well as outside of the campus for the benefit of the college and society. Students representatives play their important role in officially recorded academic and administrative bodies like as: 1. IQAC, 2. Placement Cell, 3. Fund Management Committee, 4. Canteen Committee. Moreover, in different meetings of the various committee, like Admission Committee, Social and Cultural Committee, Sports Committee, Anti Ragging Committee, etc of the college. They take a keen interest in maintaining healthy educational atmosphere in the college. The SUC has been performed the following activities during the session 2017-18. a) Prepared a help desk for the freshers' of the college at the time of Admission in the College during the period of May-July, 2017. b) Organised a welcome program for the freshers' which is also called as 'Navin Baron' (Freshers' Welcome) on 10th Aug., 2017. c) Observed YUVA DIVAS on 12th Jan, 2018 to pay homage to Swami Vivekananda. d) Celebrated Saraswati Puja in our college on 22nd Jan., 2018 which was followed by distribution of 200 hundred nos. of Pen Copy to the poor students of adopted village from the Puja fund. e) Organized a Football Match among the students of the College on the eve of Saraswati Puja on 22nd Jan, 2018. f) Conducted a Mission called as 'Swacchata Abhiyan' in the College as well as in the Dharmanagar Town during Mar, 2018. g) Participated actively in the flag hoisting ceremonies in the occasion of Independence Day Republic Day. h) Helped to maintain the discipline and decorum of the college during the examination processes. i) Observed Rabindra Jayanti on 10th May, 2018 to pay homage to Biswa Kobi Rabindranath Tagore in his Birth Day.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of this college has been very active for the last couple of years. The members show their spontaneous effort for the development of work culture in the college. Passed out students as well as the members of the alumni visit the college frequently and provide suggestions as and when required for the development of the college and its students.

5.4.2 – No. of enrolled Alumni:

215

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02 meetings

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college believes strongly in decentralization of authority. The Principal, teaching and non-teaching staff of the college are committed to plan, implement, document and continuously improve effectiveness through a systematic way. All action plans for operations are prepared under the supervision and

guidance of the Principal and convener of the different committees. The various committees are bestowed to initiate their defined roles in formulating and achieving the strategic plan. Students, being the main stakeholders are treated as the centre of all activities and many curricular and co-curricular activities are conducted for their benefit. The college interacts with the parents of the students. The college maintains a continuous communication with the stakeholders. The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. Right from the Principal to the staff and students, all the stakeholders have a role to play in building of the college. Their involvement and cooperation in devising and implementing decision for academic and administrative affairs through various committees which have contributed to the growth of the college.

The Development committee deals with the infrastructural facilities which fulfil the quality and the requirements of the Institution. It also extends all the amenities for the teaching and non-teaching faculty and students.

Frequently meeting is organized among parents and teachers for taking care of students from first year of student's admission. The Principal, Heads of the departments, teaching and non teaching faculty along with student union members, class student representatives together concentrate on fostering the progress of institution by sharing the responsibilities and participate in the growth of institution and to act according to the aims and objectives of the Institution. All academic and development activities are based on the unanimous decision of the Development committee, the IQAC and the Teachers' Council of the college. The college have the following cells/ committees : Internal Quality Assurance Cell (IQAC), College Development Committee, Purchasing Committee, Academic and Examination Committee, RUSA Committee, Library Management Committee, NSS Cell NCC Cell, UGC Cell, Website Development Committee, Annual Magazine Committee, Students Grievance and Redressal Committee, Sports Committee, Admission Committee, Research and publication Cell, Prevention of Sexual Harassment committee, Anti-Ragging Committee, Placement and career counseling cell , Discipline committee, Disaster Management Committee, Health Centre Committee, Day Care Cell. Every year, the composition of different committees is being changed to ensure a uniform exposure of duties for academic and professional development of faculty members. For the development of students, various cells are established. Students are empowered to play important role in different activities. For further decentralization the following portfolios play active roles and responsibilities from time to time: Cultural Secretary, Boys' common room secretary, Girls' common room secretary, Students' welfare and social services secretary, Canteen maintenance secretary, Suggestion of non-teaching staff are considered while taking important decisions. Participative Management The institution promotes the culture of participative management at the strategic level, functional level and operational level. Strategic level: The Principal, Development committee, TC and IQAC are involved in defining procedures and rules regulations pertaining to admission, examination and evaluation, code of conduct-discipline, grievance, support services etc. Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. Principal and faculty members are involved in organizing various national and international seminars, workshop and research work. Operational level: The Principal and TC interact with appropriate authorities and nearby localities for developmental works of the college campus. Students and office staffs extends their cooperation with the Principal and faculties for the execution of different academic, administrative, extension related, co-curricular and extracurricular activities. Activities as stated above, justify the functioning of the institution through decentralization and participative management process.

6.1.2 – Does the institution have a Management Information System (MIS)?

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The college has a library with sufficient numbers of text and reference books, journals and periodicals. Every year a good number of books purchase as per requirement and availability of funds. The library has access to E-journals and E-books through INFLIBNET NLIST programme. The college has two ICT enabled air conditioned smart conference room. Database link with National Digital Library of India. The college has a central instrumentation facility having major and minor instruments.</p>
<p>Research and Development</p>	<p>The college provides infrastructural support such as digitization of library stock, access to e-resources, and access to online database link, laboratory facilities, and computer with internet facilities to the faculty members and students. Institutional support from the college authority is provided for smooth progress of research projects. Institution is always proactive to encourage teachers for conducting workshops/ seminars/conferences and also motivates for research publications.</p>
<p>Examination and Evaluation</p>	<p>The college follows the examination and evaluation methods introduced by the affiliating University. The salient features adopted in 2014-15 onwards are: Credit Based Choice (six semester) System, Grade System, 20 marks in each paper is evaluated as internal assessment, Projects of 100 marks in final semester as compulsory for each students which is carried out under the guidance of departmental teachers and then evaluated internally by the department , results are published by the affiliating university within 30 days (approximately) of the completion of examination.</p>
<p>Teaching and Learning</p>	<p>Academic calendar of the institution and departmental lesson plan are prepared at the beginning of each academic session. The faculties are used both the conventional and ICT based teaching-learning aids to deliver</p>

	<p>their lessons. Teachers are always encouraged to use ICT based teaching learning aids. The college has 8 (eight) ICT enabled classrooms. Every department are directed to take at least one ICT based class per subjects. Assignments, seminars, group discussion and sessional examinations as part of contentious evaluation . Syllabus coverage is monitored by HODs.</p>
Curriculum Development	<p>College follows the syllabus and curriculum of Tripura University. Hence there is no scope for development of internal curricular designing. Many senior faculties of our college are the member of Board of Under Graduate Studies (BUGS) of Tripura University and they took active role in curriculum development activity of the University.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>All notice, tender and different planning development related activities are uploaded by the college authority to the college website time to time. All stakeholders can use the email ID to contact with the college authority for any matter and college authority easily communicates with the stakeholders through that mail. The campus and all buildings of the college are under CCTV surveillance</p>
Administration	<p>The college buildup area is under CCTV surveillance and the head of the institution can observe the activities of all staffs and students during the college time. Principal and Secretary of TC of the college informed all academic and administrative notification, order etc through the departmental mail id. Different sections of the office also share important notice and other information. College authority also shares the important information to the Alumni Association, Parent Teacher Association and members of various committees from the local area</p>
Finance and Accounts	<p>For financial disbursement, the college uses the Human Resource Management System (HRMS) software. This software uses to prepare the remuneration bill through the Accounts Section of the college. All government funds are credited to the bank account</p>

of the college directly and the college make most of the payments through the bank cheque or transfer the account to the beneficiary account (except some minor expenses). College follows the Public Financial management System (PFMS) to make payment for RUSA fund. Cash Section maintains cash book and various government and non-government account of the college. Verification of stipend form of the students and all other communication made by the stipend section of the college through online

Student Admission and Support

For smoothly conduction of the admission in the academic year 2017-18 the college has used the software developed by our faculty member Dr. Suvadip Paul, Assistant Professor in Mathematics. As the college is Government college, the admission process is initiated and controlled centrally by the Directorate of Higher Education, Govt. of Tripura. At first, DHE gives advertisement in local news paper and website of the department. Through advertisement applications are invited from aspiring students. Admission Form along with Prospectus containing detailed information about courses available in each college are issued from college through offline and online both. Prospectus is also uploaded in the institutional website. The Admission committee prepares a merit list on the basis of result of H.S. (2) or equivalent academic performance using a software and follows reservation policy of the state government. The admission process is followed criteria and norms set by Tripura University (i.e. affiliating University). Admission merit list are displayed in the college Notice Board. Selected candidates are given a specific period to get admission. Vacant seats are filled up according to waiting list as per merit.

Examination

The examination system of the college is as per the instructions of the Tripura University. Under the system, at first the examination forms are filled up by the students, the college approves their forms and collects their examination fees. After that Students download their admit cards from the university website before examination. Each and every department conduct and

uploaded the internal assessment marks of the students to the link provided by the university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Information Technology and Digital Services (including Digital payments PFMS)	Information Technology and Digital Services (including Digital payments PFMS)	07/03/2018	09/03/2018	35	7
2018	National Seminar on " Reaching the unreached through Science and Technology"	National Seminar on " Reaching the Unreached through Science and Technology"	10/04/2018	11/04/2019	40	6
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
GIAN organised a 7 day course on "Secularism, Identity and	1	18/12/2017	23/12/2017	6

the Enlightenment : India and the West"				
Orientation programme 114	1	14/12/2017	31/12/2017	18
Orientation programme in NEHU	1	15/01/2018	11/02/2018	28
Refresher course in Philosophy	1	11/08/2017	31/08/2017	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
General Provident Fund facilities, Group Insurance Scheme, Gratuity pension facility, facilities of child care leave (for female employee), maternity leave and paternity leave, medical reimbursement facilities as per state Govt. norms.	General Provident Fund facilities, Group Insurance Scheme, Gratuity pension facility, maternity leave and paternity leave, medical reimbursement facilities as per state Govt. norms.	Post Matric/Merit cum means scholarships for SC, ST, OBC, EBC, LIG, Merit, Girls and eligible student under State, Central Govt. Scheme.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>External financial audits: External financial audits are conducted by Directorate of Audit, Govt. of Tripura, Finance Department and Accountant General (A.G.Office, Audit Branch,Tripura) Govt. of India, time to time. In the year 2017-18 external financial audit has been conducted by the audit team of A.G office, Agartala. Internal financial Audit: Generally college conducts internal financial Audit as and when required. However, accounts are maintained by the Account Section of the college which are regularly checked and supervised by the Drawing and Disbursing Officer (DDO) , one of the senior most teacher.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Fees collection from Students	4844433	Fresher's welcome/Induction Programme, Saraswati puja and internal and end semesters Final

[View File](#)

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	IQAC
Administrative	Yes	ACCOUNTANT GENERAL	Nil	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

(i)The IQAC set directives to conduct meeting with the parents and teachers of various departments. (ii)Feedbacks from the stakeholders were collected, analyzed and action taken accordingly for the betterment of students. (iii)The college organized freshers' welcome/ induction programme for the new entrants .

6.5.3 – Development programmes for support staff (at least three)

? Training programme for accounts section staffs on accounting and record keeping ? ICT Training for all Ministerial Staffs ? Workshop on ST Post Matric Scholarship

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Initiatives for construction of incomplete college campus boundary wall. ? Initiatives for construction of new canteen building. ? Initiatives taken for better performance of students in university examinations

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Conducting Induction Programme For 1st semester students	03/08/2017	03/08/2017	03/08/2017	800
2018	Organized 3 Days Workshop for teaching staffs on Information Technology	07/03/2017	07/03/2017	09/12/2019	35

	and Digital Services (including Digital payments PFMS and filling of online				
2018	Organized 3 Days Workshop for non teaching staffs on Information Technology and Digital Services (including Digital payments PFMS and filling of online Income Tax Return	07/03/2017	07/03/2017	09/03/2017	7
2018	Organized 7 Days Workshop on Skill Development by IQAC and NSS Unit of GDC, DMR	08/02/2018	08/02/2018	14/02/2018	120
2018	Organized 5 Days Training camp by NCC Unit, GDC, DMR and 13 Tripura Bn NCC	06/08/2018	06/08/2018	10/08/2018	12
2018	Bad Effect of Alcohol At College Complex	04/04/2018	04/12/2019	04/12/2019	125
2018	Voluntary Blood Donation- At Town Hall	24/03/2019	24/03/2018	24/03/2018	50
2018	e) Illiteracy and its consequences- At College Complex	26/07/2018	26/07/2018	26/07/2018	130

2018	Traffic Rules and E-Rickshaw Driving- At D.N.V Ground	14/02/2018	14/02/2018	14/02/2018	50
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
1. Awareness programme for Women Rights in Sustainable Development.	18/09/2017	18/09/2017	45	60
2. Equal opportunity for Women	16/03/2018	16/03/2018	50	75

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
College is proactive in maintenance of green campus. Minimizing the paper work and wastage by doing limited printing is always follows consciously. Students and all the teaching and non-teaching staff are regularly instructed regarding power saving approach. All students and staffs are appreciated to use dustbins and not to spit in campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	35
Ramp/Rails	Yes	15
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	5	5	11/06/2017	7	Plantation	100 numbers of different tree	58

						plant set up on the road side	
2017	5	5	01/10/2017	1	Blood Donation Camp	Seminar on Blood Donation , collected 28 units blood from voluntary blood donors	79
2018	5	5	06/01/2018	1	Awareness Programme	Seminar quiz and speech	67
2018	5	5	04/02/2018	3	Survey on Illiteracy at South-east Hurua G/P	Field work to find out the number of illiterate people and causes of illiteracy.	28
Nil	5	5	15/03/2018	1	Seminar	On Domestic Violence	83
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Inculcation of Human Values and Professional Ethics in HEIs'.	Nil	The Institution has a code of conduct for students, teachers, administrators and other staffs and conducts periodic programmes in this regard. The institutional functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions. The institution follows the UGC guidelines Inculcation of Human Values and Professional Ethics in HEIs' strictly in this regards.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Road Safety Awareness	09/06/2017	11/06/2017	50
Yoga Day Celebration	21/06/2017	21/06/2017	100
Swachata Hi Seva	17/08/2017	17/08/2017	75
Blood Donation Camp	25/02/2018	25/02/2018	150
Vanomahotsav	03/07/2017	03/07/2017	100
Quiz Competition on "Laws related to Women"	08/03/2018	08/03/2018	200

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Minimizing the paper work and wastage by doing limited printing. ? Students and all the teaching and non-teaching staff are regularly instructed regarding power saving approach. ? Encouraging all students and staff to use dustbins always and not to spit in campus. ? Implementation of Plantation programmes and maintenance of green campus. ? Encouraging proper waste disposal management.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

. Title of the best practice: Approaches to increase Quality Education. II. Goal: The True nature of education is not only to obtain theoretical and practical knowledge of a defined course curriculum but also to gather and harvest knowledge from different sources which makes the concept clear about the subject and also helps to know recent trends of the concerned subject. III. The context: To create a positive impact to the academic environment other than regular teaching learning activities, the college authorities has taken many innovative approaches which are necessary for providing quality education and promoting the students to have a clear mind set intellect to grasp the subject matter with better understanding and making the course curriculum innovative and interesting. Students can practically feel the applicability of the knowledge in day to day life and which could lead to the better sustenance of the livelihood, some of which are described below. IV. The practice: The department of Chemistry, Govt. Degree College Dharmanagar has conducted survey and study to assess the co-occurrence of fluoride and arsenic in groundwater of Dharmanagar region (Tripura, India). Faculty members of the dept. are involved in various awareness programme in order to sensitize the local people about environmental friendly technology and its applications in daily life. V. Evidence of success: The college has achieved success in the following activities as mentioned below: A. Seminar: Each department organised seminar at departmental level on its own curriculum to upgrade the subject matter among the students. B. The college has various other extension centres for supportive education like IGNOU, Service entry programme of UGC, Remedial Coaching Program for SC ST students and Distance education cell of Tripura University. VI. Problems encountered and resource required: i. In the implementation of the aforesaid practice, the major problems that the college encounters is lack of sufficient fund for smooth running of the extension services. ii. Additionally due to remoteness of the region and inadequate teaching staffs in various departments these practices are hampered to some extent. Best Practice No : 2

I. Title of the practice: Value-based education as a part of corporate social responsibility. II. Goal: The college tries its best to inculcate a sense of social responsibility and good citizenship among the students by organising different extracurricular extension activities in and outside the college throughout the year. The NSS units, the NCC unit, the Science Forum of the college are actively engaged in promoting the value-based extension activities for the students. III. The context : The NSS unit of the college undertakes regular activities in the nearby village to increase awareness about burning social issues of ongoing society. IV. The practice: The college endeavours to fulfil its social responsibility by organising different extra-curricular extension activities in the neighbouring villages of the college. Extension activities are now an essential aspect of complete education, which emphasises community services and inculcates values and commitment to society. The NSS unit of the college has the approved enrolment capacity of 120. Programme officer looks after all the activities of NSS of the college under the advice and suggestions of an NSS Advisory Committee headed by the Principal. The NSS unit performs two type of activities: A. Regular Activities: i. Campus cleanliness ii. Gardening iii. Plantation iv. Road cleaning v. Community cleaning vi. Yoga and Physical Exercise vii. Sensitization programme on AIDS and Hepatitis Awareness viii. Training on Disaster Management ix. Cultural programmes B. Special Camp Activities: In each academic session, the college NSS unit organises one Special Camp outside the college premises in adjoining villages. The students participating in the camps perform different social extension services for seven days according to a programme schedule. The NSS volunteers of the college, under the supervision of programme officer and other faculty members, perform the following activities. Special Camp activities : i. Blood Donation Camp ii. Vaccination Camp iii. Awareness programme on communicable diseases iv. Sweeping and cleaning of important markets and hospitals v. Training programs of farmers V. Evidence of success The college has achieved moderate success in the practice of the above mentioned activities by the NSS volunteers and NCC cadets in the State as well as National level. The details regarding participation and evidences of achievements are as follows: National Service Scheme (NSS): a).Two NSS volunteers of our college have participated in National level event. b) . Twelve NSS volunteers of our college have participated in State level event. VI. Yearly scheduled programmes organised by GDC, Dharmanagar, NSS unit: i. NSS Day ii. Republic Day iii. World Environment Day iv. Vansmahotsov Week v. Independence Day vi. NSS Foundation Day vii. Traffic Week viii. World AIDS Day National Cadet Corps (NCC): Achievements of NCC cadets: NCC cadets of our college battalion were awarded second position in group singing competition at National level at Secundrabad from 1st to 12th August, 2017. Education is not merely theoretical knowledge but also training minds and making the theory into practical utility. Government Degree College, Dharmanagar always takes the privilege of making its students practical oriented. All the departments have their own type of best practice in their different ways. Details of two best practices implemented during the year 2017-18 are as follows Best Practice No: 1 I. Title of the best practice: Approaches to increase Quality Education. II. Goal: The True nature of education is not only to obtain theoretical and practical knowledge of a defined course curriculum but also to gather and harvest knowledge from different sources which makes the concept clear about the subject and also helps to know recent trends of the concerned subject. III. The context: To create a positive impact to the academic environment other than regular teaching learning activities, the college authorities has taken many innovative approaches which are necessary for providing quality education and promoting the students to have a clear mind set intellect to grasp the subject matter with better understanding and making the course curriculum innovative and interesting. Students can practically feel the applicability of the knowledge in day to day life and which could lead to the better sustenance of the

livelihood, some of which are described below. IV. The practice: The department of Chemistry, Govt. Degree College Dharmanagar has conducted survey and study to assess the co-occurrence of fluoride and arsenic in groundwater of Dharmanagar region (Tripura, India). Faculty members of the dept. are involved in various awareness programme in order to sensitize the local people about environmental friendly technology and its applications in daily life. V.

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Problems encountered and resource required: i. In the implementation of the aforesaid practice, the major problems that the college encounters is lack of sufficient fund for smooth running of the extension services. ii. Additionally

due to remoteness of the region and inadequate teaching staffs in various departments these practices are hampered to some extent. Best Practice No : 2

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different extracurricular extension activities in and outside the college throughout the year. The NSS units, the NCC unit, the Science Forum of the

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regular activities in the nearby village to increase awareness about burning social issues of ongoing society. IV. The practice: The college endeavours to

fulfil its social responsibility by organising different extra-curricular extension activities in the neighbouring villages of the college. Extension

activities are now an essential aspect of complete education, which emphasises community services and inculcates values and commitment to society. The NSS

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cleanliness ii. Gardening iii. Plantation iv. Road cleaning v. Community cleaning vi. Yoga and Physical Exercise vii. Sensitization programme on AIDS

and Hepatitis Awareness viii. Training on Disaster Management ix. Cultural programmes B. Special Camp Activities: In each academic session, the college

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extension services for seven days according to a programme schedule. The NSS volunteers of the college, under the supervision of programme officer and other

faculty members, perform the following activities. Special Camp

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.gdcdharmanagar.in/upload_files/news/news_1631163352.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

It is very much important in the overall progress and development of the Institution. With this view, the Govt Degree College, Dharmanagar ,North Tripura has its own mission statement, accordingly we the faculty members and staffs always try to function uniquely, innovatively and distinctively along with the students to inspire each other, to engage in quality educational experiences to achieve our students ultimate success. As far as our Vision,

Mission is concerned our college always tries to implement the distinctiveness in our respective works. Most of the students are from rural areas and weaker socio-economic background but they are not poor in talent, knowledge and humanity. We the staffs identify this talent and encourage them as per our mission statement, "our aim is to bring the students into the main stream of higher education". The college organizes the women empowerment programmes for making them confident enough to struggle the battle of life. Various eminent women personalities are being invited for the guidance on several issues. With this goal in mind, the institution uses all means at its disposal to encourage the growth of individuality and character. All the faculty members are encouraged and kept updated for applying in research grant projects. The students participate in the state and national level competition and this best ideas and rewarded .In the last semester of degree programme, the students were guided to work on innovative project ideas. In keeping with the institutions vision of imparting quality education with the values in a holistic way for one and all, this institution has always given priority to the all round development of the student to empower them. Accordingly the institution stresses on outreach programs and inculcates in its students an awareness of the values of holistic education and empathy for the less privileged part of the society. The NSS/NCC UNIT of this college organizes regular outreach programmes for the student community. The institution also aims at imparting in completing education to all its kinds of students possessing depth of knowledge not only in this respective disciplines but also all the kindred areas so that they can achieve relentless strength to cope up with the challenges of the present society. The institution's constant ,ceaseless and committed stirring towards excellence in all spheres -academic , sports, culture, research - flows from the focused initiatives aimed at translating Vision and Mission statement into concrete realities and achieve its goal of becoming an "Establishment and Accomplishment '' . The prior and utmost aim is to empower our institutional students and to shape the learners into better citizens enriched with self-confidence, perseverance, patriotism and humanity.

Provide the weblink of the institution

http://www.gdcdharmanagar.in/upload_files/news/news_1630655544.pdf

8.Future Plans of Actions for Next Academic Year

i) To take initiatives to boost the faculty members for research activities to organize faculty development programmes and seminars. ii) To encourage all the faculty members to use innovative ICT class rooms and to increase the number of ICT enabled class room and smart Class room. iii) Monitoring students' attendance and to find out the drop out students and their counseling. iv) Feedback collection from all stakeholders, analyze, preparation of action taken report. v) Pursue to introduce spoken English course and degree course of some subjects such as Statistics. vi) To take initiative for cleanliness drives in the college campus at regular intervals along with NSS, NCC and Class representatives. vii) To encourage all the stakeholders for plantation programme in the college campus and monitoring the beautification of the campus. viii) To organize voluntary blood donation camp, environmental awareness programme along with NSS, NCC ISCA Dharmanagar Chapter both in the College campus and in the adopted village named "South Hurua". ix) Pursue to introduce post graduate course in some subjects in the college. x) To encourage physical education department to nurture the culture of yoga among the students and teachers. xi) To encourage sports and physical activities among teachers and students through various sports programmes in college xii) To install biometric attendance for Teaching and Non-teaching staffs.